

PLEASE MAINTAIN FOR EMPLOYEE USE THROUGH CLOSING DATE

DEPARTMENT OF THE ARMY  
OFFICE OF THE ASSISTANT SECRETARY (MANPOWER AND RESERVE AFFAIRS)  
SOUTH CENTRAL CIVILIAN PERSONNEL OPERATIONS CENTER  
JOHN J. SPARKMAN COMPLEX, BLDG. 5304  
REDSTONE ARSENAL, AL 35898-5222

**STAIRS RECRUITMENT NOTICE NUMBER:** S01GL0024230KP6

**OPENING DATE:** 07 September 01

**CLOSING DATE:** 21 September 01

**NUMBER OF VACANCIES:** Approximately 5

**POSITION AND LOCATION:** \*Interdisciplinary Position, GS-11/12  
(May be filled as a Civil Engineer, GS-810-11/12, or Environmental Engineer, GS-819-11/12)

U.S. Army Engineer District, Memphis  
Planning, Programs & Project Management Division  
Project Management Branch,  
Memphis, TN

**TYPE OF POSITION:** Permanent Full-Time

**SALARY:** \$45,600 - \$67,500 per annum

**PROMOTION POTENTIAL:** Selection may be made at either the GS-11 or GS-12 grade level. Individuals selected at the GS-11 grade level will be promoted without further competition upon successful completion of training and meeting eligibility requirements for the GS-12 full performance level.

**CPAC POINT OF CONTACT FOR ADDITIONAL INFORMATION:** Arthurline Miller, (901) 544-3824 or 800-317-4156 (then dial extension 3824) during regular business hours.

**GENERAL INFORMATION:** Standard Automated Inventory and Referral System (STAIRS) Recruitment Notices are used to announce vacancies at installations/activities serviced by the SC-CPOC, Redstone Arsenal, AL. **ROAR ACCESS:** You may view the status of your self nomination and/or resume by checking our "ROAR" - Resumix On-line Applicant Response system. Go to the Internet address: <http://cpolrhp.belvoir.army.mil/scr>, click on "Tools" and then "ROAR." If you are a first time user, you will need to establish a user ID and password. Please note that the user ID and password may be different than the one established in Army's Resume Builder. Self-nomination updates are not made until after the closing date of the announcement.

**AREA OF CONSIDERATION:** Permanent Career/Career-Conditional Employees of all Federal Activities; Reinstatement Eligibles; Employment Program for People with Disabilities; Executive Order 12721 Eligibles; 30% Disabled Veterans; and Veterans who are preference eligible or who have been separated from the armed forces under honorable conditions after three years or more of continuous active service (Veterans Employment Opportunity Act (VEOA) Eligibles) may apply.

**SPECIAL NOTICES AND CONDITION(s) OF EMPLOYMENT:** (1) Selection for this position is subject to restrictions of DOD Priority Placement Program. (2) This announcement may be used to fill essentially identical position vacancies, with the same job-related criteria, in any organization within the area of consideration that may occur within 6 months of the initial Referral and Selection Register. (3) Employees entitled to Priority Consideration have already been given consideration for this position. To be further considered, apply under this announcement and compete with other candidates. (4) The Immigration Reform and Control Act of 1986 (Public Law 99-603) requires employers to hire only individuals who are eligible to work in the United States. Individuals selected under the vacancy announcement will be required to complete Form I-9, Employment Eligibility Verification, by providing the required documentation, as a condition of employment. (5) Direct Deposit/Electronic Funds Transfer (DD/EFT) is the standard method of payment within DoD for pay of personnel. If you are selected for the position, you will be required to elect DD/EFT. (6) Selective Service Registration is required for male applicants born after December 31, 1959, prior to appointment to Federal service. (7) Appointment is subject to meeting all physical requirements of the position. (8) Appointment is subject to meeting security requirements of position. (9) PCS expenses will be paid. Relocation services under the DoD National Relocation Program (DNRP) will not be paid. (10) Selectee will be required to file a SF-450, Confidential Financial Disclosure Report.

**DUTIES:** At the GS-12 level, serves as study manager/planner/engineer in making planning/engineering feasibility studies and in developing comprehensive plans for water resources development. Studies involve water and related land use considerations, such as water oriented recreation and beach erosion control. Responsible for the overall conduct of the assigned studies, including preparing basic budgetary data, coordinating study schedules, monitoring study progress and milestone accomplishment, guiding plan formulation studies, preparing report documents, and public involvement. Studies managed are reconnaissance and feasibility studies,

including General Investigation Surveys, Planning/Engineering Reports, and Continuing Authorities Studies. Prepares drafts of data for testifying officers. Provides direction to the overall study, guides/coordinates development of the plan of study, and prepares draft schedule and cost change requests. Coordinates and guides feasibility studies. Leads study effort/team in problem identification, development of alternative plans, impact assessments, and impact evaluation. Documents formulation procedures and insures all relevant views are considered. Develops the overall scope and direction of the public involvement program. This includes such tasks as correspondence and scheduling/preparing for public meetings/workshops, etc. May conduct workshops. Prepares information brochures/notices, conducts coordination meetings, represents District at meetings, and responds to telephone inquiries. At the GS-11 grade level, incumbent would serve as impact assessment and evaluation specialist for the development of water and related land resource plans. Duties would include determination of economic/social effects of alternative flood damage abatement, water supply, wastewater management, navigation, water related recreation, stream bank stabilization plans, and comprehensive water resources plans. Identifies and measures impacts, identifies problems, and formulates alternatives. Develops cost assessments. Writes/reviews/edits background information appendices, design and cost appendices, and impact assessment/evaluation appendices. Drafts scopes-of-work for socio-economic evaluation and impact assessment studies. Administers A-E contracts. Participates in workshops, seminars, public meetings, and other forums by providing data, arranging meetings, and discussing/responding to issues. Coordinates activities and drafts reports/letters/materials. Performs other duties as assigned.

**QUALIFICATION REQUIREMENTS:** The Qualification Standard Handbook is summarized; due to the length of the standard, it cannot be printed in its entirety. Applicants may review the Operating Manual of Qualification Standards for General Schedule positions by visiting their local Civilian Personnel Advisory Center (CPAC). Applicants must meet the basic requirements in addition to one year of specialized experience.

**BASIC REQUIREMENTS:**

- A. Degree: professional engineering. To be acceptable, the curriculum must: (1) be in a school of engineering with at least one curriculum accredited by the Accreditation Board for Engineering and Technology (ABET) as a professional engineering curriculum; OR (2) include differential and integral calculus and courses (more advanced than first-year physics and chemistry) in five of the following seven areas of engineering science or physics: (a) statics, dynamics; (b) strength of materials (stress-strain relationships); (c) fluid mechanics, hydraulics; (d) thermodynamics; (e) electrical fields and circuits; (f) nature and properties of materials (relating particle and aggregate structure to properties); and (g) any other comparable area of fundamental engineering science or physics, such as optics, heat transfer, soil mechanics, or electronics.

OR

- B. Combination of education and experience – college-level education, training, and/or technical experience that furnished (1) a thorough knowledge of the physical and mathematical sciences underlying professional engineering, and (2) a good understanding, both theoretical and practical, of the engineering sciences and techniques and their applications to one of the branches of engineering. The adequacy of such background must be demonstrated by one of the following:
- (1) *Professional registration* - Current registration as a professional engineer by any State, the District of Columbia, Guam, or Puerto Rico.
  - (2) *Written test* - Evidence of having successfully passed the Engineer-in-Training (EIT) examination, or the written test required for professional registration, which is administered by the Boards of Engineering Examiners in the various states, the District of Columbia, Guam, or Puerto Rico.
  - (3) *Specified academic courses* - Successful completion of at least 60 semester hours of courses in the physical, mathematical, and engineering sciences and in engineering that included the courses specified in the basic requirements.
  - (4) *Related curriculum* - Successful completion of a curriculum leading to a bachelor's degree in engineering technology or in an appropriate professional field, e.g., physics, chemistry, architecture, computer science, mathematics, hydrology, or geology, may be accepted in lieu of a degree in engineering, provided the applicant has had at least 1 year of professional engineering experience acquired under professional engineering supervision and guidance.

**IN ADDITION TO BASIC REQUIREMENTS**, applicant must have completed one (1) year of specialized experience equivalent to the GS-09 grade level in order to qualify for the GS-11 OR one (1) year of specialized experience equivalent to the GS-11 grade level in order to qualify for the GS-12.

**SPECIALIZED EXPERIENCE:** Nonroutine engineering work that required and was characterized by (1) professional knowledge of engineering; (2) professional ability to apply such knowledge to engineering problems; and (3) positive and continuing development of professional knowledge and ability. Professional knowledge of engineering is the comprehensive, indepth knowledge of mathematical, physical, and engineering sciences. Professional ability to apply engineering knowledge is the ability to (a) apply fundamental and diversified professional engineering concepts, theories, and practices to achieve engineering objectives with versatility, judgment, and perception; (b) adapt and apply methods and techniques of related scientific

disciplines; and (c) organize, analyze, interpret, and evaluate scientific data in the solution of engineering problems.

**TIME IN GRADE REQUIREMENTS:** In addition to minimum qualification requirements, applicants must meet the time-in-grade requirements (serve at least 52 weeks in Federal service at the next lower grade level in the normal line of progression). Non-appropriated fund service, non General Schedule service, or combinations of certain other creditable service may be used to satisfy time-in-grade requirements when appropriate. Each case will be judged on its own merit.

**APPLICATION PROCEDURES:** The Standard Automated Inventory and Referral System (STAIRS) will be used to fill this vacancy. **Applicants currently registered in STAIRS must only self-nominate in order to be considered. You do not need to resubmit your "Pre-positioned" resume unless you have significant changes or skills to add.** You may self-nominate by submitting the following information: Name, Address, Social Security Number, Current Pay Plan, Series and Grade, Source Code, Announcement Number, Pay Plan, Series and Grade of Vacancy, Duty Location of the Vacancy, Closing Date of the Announcement, Lowest Acceptable Grade Level, and your Work Phone Number.

A self-nomination form may be obtained from your local Army CPAC or online in our Job Kits located via the Army Civilian Personnel Online (CPOL) home page (<http://www.cpol.army.mil>). Once at CPOL, click on "Regional Pages", "South Central Region", "Employment Information", then "Job Kits".

Self-nominations may be emailed to [selfnom@cpocscr.army.mil](mailto:selfnom@cpocscr.army.mil) (subject line should read only "selfnom" immediately followed by the announcement number) or faxed to 256-955-9130, DSN 645-9130, or mailed to South Central Civilian Personnel Operations Center, Sparkman Complex, Bldg. 5304, Staffing Services Division ATTN: SFCP-SC-B-R (Self-Nomination), Redstone Arsenal, AL 35898 or you may self-nominate directly from this announcement posted on CPOL (click on the "Self Nom" button at the end of this announcement; complete the form and then click on the "Submit" button.) **Your self-nomination must be received by the closing date of the announcement.**

**Applicants NOT currently registered in STAIRS** can find resume/application information and requirements also online in our Job Kits available via CPOL (<http://www.cpol.army.mil>). Once at CPOL, click on "Regional Home Page", "South Central Region", "Employment Information", then "Job Kits". Your local Army CPAC also has resume/application information. Resumes may be submitted either by email to [resume@cpocscr.army.mil](mailto:resume@cpocscr.army.mil) (subject line should read only "resume") or by mail to South Central CPOC, ATTN: SFCP-SC-B-R, Redstone Arsenal, AL 35898-5070 or by using the Online Resume Builder on CPOL. Resumes must meet the requirements specified in our Job Kits.

**\*\*FAXED RESUMES ARE NOT ACCEPTED\*\***

**\*\*EMAIL ATTACHMENTS ARE NOT ACCEPTED\*\***

**APPLICANTS NOT CURRENTLY IN STAIRS ARE REMINDED THAT SUBMISSION OF A RESUME PLUS A SEPARATE SELF-NOMINATION FORM (containing the information listed above) IS REQUIRED TO RECEIVE CONSIDERATION FOR THIS VACANCY.**

**\*\* Resumes and Self-nominations must be received by the SC-CPOC by the closing date of the vacancy announcement \*\***

**NOTE:** Resumes/Self Nominations received in Government postage paid envelopes will not be accepted.

**INTERAGENCY CAREER TRANSITION ASSISTANCE PROGRAM (ICTAP):** If you are a displaced Federal Civil Service employee (not from the Department of Defense), you may be entitled to receive special priority selection under the ICTAP. Displaced employees include current or former employees who: (1) Are in receipt of a Reduction-In-Force (RIF) separation notice; (2) Separated because of a compensable disability, whose compensation has been terminated, and whose former agency certifies that it is unable to place; (3) Retired with a disability and whose disability annuity is being terminated; (4) Retired in lieu of RIF; (5) Retired under discontinued service retirement option; or (6) Separated because he/she declined a transfer of function or directed assignment to another commuting area. Former Military Reserve or National Guard Technicians who are receiving a special OPM disability retirement annuity are also eligible for this program.

**ELIGIBILITY REQUIREMENTS FOR ICTAP:** (1) You must occupy or be displaced from a position in the same local commuting area as this position; (2) This position must be at or below the grade level of the position from which you are being or were separated; (3) This position must not have a greater promotion potential than the position from which you are being or were separated; (4) Your last performance rating must be at least fully successful (This requirement does not apply to candidates eligible due to compensable injury or disability retirement); (5) You must be rated well qualified for this position.

Applicants will receive appropriate consideration without regard to non-merit factors such as race, color, religion, sex, national origin, marital status, sexual orientation except where specifically authorized by law, age, politics, disability or disability which do not relate to successful performance of the duties of this position. Otherwise qualified applicants with disabilities who need reasonable accommodation may notify the agency point of contact on this announcement of their need.

**DEPARTMENT OF ARMY IS AN EQUAL OPPORTUNITY EMPLOYER**